

Celia R. Sattler

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University of Oregon Student Seeking
RETAIL SEASONAL / HOLIDAY EMPLOYMENT

Retail employee with experience fulfilling multifaceted roles (e.g., cashiering, customer service desk, floor sales and stocking/receiving) during summers and holidays off from college. Offer excellent customer service skills, a "can-do" approach to all tasks and a consistently high level of productivity.

Skills

- Retail Store Operations
- Customer Service
- Warehousing/Stocking/Receiving
- Merchandising/Floor-Sets
- Plan-O-Gram Implementation
- Inventory Control Systems
- Cash Handling
- Retail Sales
- Loss Control

Experience

ELECTRO-RETAIL INC., Sometown, OR

Fortune 500 electronics retailer.

Seasonal Stocker/Receiving Helper, 12/11

Summer Cashier, 5/11 to 8/11

- Worked during summer and winter holiday in store support and customer-facing roles. Thrived within busy, high-volume environment requiring the ability to prioritize and provide exceptional customer service.
- Earned "On the Spot Award" for quick actions that prevented \$5,000 in merchandise from being shoplifted.
- Served on team that accelerated the movement of received merchandise to the sales floor, resulting in a 5% increase in holiday sales.

DISCOUNT-MART INC., Sometown, OR

Largest discount retailer in the US, ranked #2 on the Fortune 500.

Summer/Seasonal Associate, 12/09, 5/10 to 8/10 and 12/10

- Repeatedly recruited for return employment during the summer and winter holiday season.
- Demonstrated fast learning capacity, flexibility and versatile skill-set. Worked on the sale floor (Women's Wear/Domestics), in the customer service desk and as a front-end cashier.
- Recognized by store management team for customer service excellence and outstanding job performance through two-time "Star Team Player" awards in 2009 and 2010.

Education

UNIVERSITY OF OREGON, Eugene, OR

Pursuing BA in Marketing, Minor in English, 8/10 to Present (Current GPA: 3.7)

Technology

POS Systems; Computerized Cash Registers; Scanners/Inventory Systems; MS Office (Word, Excel, Outlook)